



CORPORATION  
OF LONDON

**EPPING FOREST**

**ADDITIONAL BYELAWS FOR**  
**THE REGULATION OF HORSERIDING**

# CORPORATION OF LONDON

## EPPING FOREST

ADDITIONAL BYELAWS for the regulation of the riding of horses in Epping Forest for recreation and amusement made by the Mayor and Commonalty and Citizens of the City of London in pursuance of their powers under the Epping Forest Act 1878, Section 36, the Epping Forest Act 1880, Section 5, the City of London (Various Powers) Act 1977, Section 10 and the City of London (Various Powers) Act 1990, Sections 9 and 10.

1. In these Byelaws the expression "the principal Byelaws" means the Byelaws relating to Epping Forest made by the Mayor and Commonalty and Citizens of the City of London on the 14th day of December 1979 and allowed by the Ranger on the 11th March 1980.

2. From the date of the coming into operation of these Byelaws Byelaw 1 of the principal Byelaws shall be amended to include the following definitions:

"bridleway" and "byway open to all traffic" shall have the meanings respectively given by Section 66 of the Wildlife and Countryside Act 1981; and "definitive map and statement" means the definitive map and statement operative under Part III of the Wildlife and Countryside Act 1981.

3. From the date of the coming into operation of these Byelaws the following Byelaw shall be added to the principal Byelaws as Byelaw 3(26A) and the following Schedule shall be added to the principal Byelaws as the Sixth Schedule.

"Riding by any person of a horse in the Forest for recreation and amusement in breach of Article 1 of the Sixth Schedule hereto.

Provided that this byelaw shall not apply to the riding of horses on public bridleways or byways open to all traffic or on the areas coloured green on the maps annexed to these Byelaws.

For the avoidance of doubt, this Byelaw shall not be interpreted or applied in such a way as to interfere with or limit the enjoyment by all persons interested in the Forest of their respective rights in the Forest as recognised by Section 36(viii)A of the Epping Forest Act 1878."

## THE SIXTH SCHEDULE

### Part I - Offences

1. Save as provided in Article 12, any person riding a horse in the Forest for recreation and amusement shall be registered with the Conservators in accordance with the provisions of this Schedule.

### Part II - Registration under the Scheme

2. Any person may apply to the Conservators to be registered in accordance with the provisions of this Scheme. A person may apply to be registered for a registration year or for a week. A registration year shall run from the 1st April to the 31st March. If an application for registration is accepted during the course of a registration year, any yearly registration shall expire on the 31st March next after the date of registration.
3. An application for a yearly or weekly registration may be made in writing or orally by personal attendance or telephone at the office of the Superintendent at The Warren, Loughton, Essex or in such other manner and in such other place as the Conservators may from time to time determine. Additionally, an application for a weekly registration may be made at the Forest Information Centre, High Beach, Loughton until the Conservators otherwise determine.
4. Subject to Article 9 and the rest of this Part and Parts III and IV of this Schedule, on receiving an application for registration, the Conservators shall:
  - (a) register an applicant and
  - (b) issue in his name one identity disc (hereinafter referred to as a "disc")
5.
  - (1) The proprietor of a riding school may, if he wishes, apply for a riding school registration for a registration year. Articles 2 and 3 shall apply to an application made by a riding school proprietor as if it were an application for a yearly registration under Article 2. On receiving such an application, the Conservators shall grant a riding school registration and shall issue the riding school proprietor with one disc in his name for each horse that he intends to make available to customers resorting to the Forest for amusement and recreation. The Conservators may issue an additional disc to a registered riding school proprietor for each additional horse that he intends to make available to customers on payment of the appropriate charges under Article 14.
  - (2) A maximum of three people may, if they so wish, apply together for a joint permit to ride, such application to be made by a single application in accordance with Article 3. On receiving such an application, the Conservators shall register the joint applicants as joint permit holders and shall issue in their joint names a single disc to be shared between them accordingly.
6. Each disc issued under this Scheme shall be valid for the period for which the registration is granted.

7. The Conservators may issue a replacement disc on payment of the charge for a replacement disc set out in Article 14(2).
8. (1) A person may apply to the Conservators to have his yearly registration cancelled. A riding school proprietor may apply to have a yearly riding school registration cancelled or may apply to return one or more of the discs issued to him. A group of persons holding a joint permit to ride together may apply to the Conservators to have their joint yearly registration cancelled.
- (2) The Conservators shall accept any application referred to in Article 8(1) and, upon the return of the disc or discs issued to the person(s) concerned shall cancel the registration and shall return a proportion of the charges paid under Article 14 calculated in accordance with the following formula:

$$\frac{\text{The Yearly Charge} - \text{the cost of issuing the disc}}{\text{number of full weeks remaining}} \times \text{The cost of making the refund}$$

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where:

- (a) the yearly charge is that determined by Article 14;
- (b) the cost of issuing the disc is £5.00;
- (c) the number of full weeks remaining is the number of full weeks between the date of the application to cancel the registration and 31st March next; and
- (d) the cost of making the refund is £3.00.
9. (1) Where a person has previously had a disc issued in his name under Articles 4 or 5(1) and that person applies to renew a registration he shall pay the appropriate charge required under Article 14 at the time of making such an application. Until such time as the charge is paid, the Conservators may refuse to grant such an application and may refuse to issue a disc.
- (2) Where a group of persons have previously had a disc issued in their joint names under Article 5(2) and those persons apply to renew a registration they shall pay the appropriate charge required under Article 14 at the time of making such an application. Until such time as the charge is paid, the Conservators may refuse to grant such an application and may refuse to issue a disc.
- (3) Where the Conservators in exercise of their powers under Article 18 refuse to renew the registration of a person previously registered under Article 4, and where that person has paid the charge prior to such a refusal, the Conservators shall return the charge to the applicant forthwith.

- (4) Where the Conservators in exercise of their powers under Article 18 refuse to renew a joint registration previously registered under Article 5(2), and where the joint applicants have paid the charge prior to such a refusal, the Conservators shall return the charge to the joint applicants forthwith.

**Part III - Terms and Conditions upon which a Person is Registered to Ride a Horse in the Forest**

10. Save as provided in Article 12, any person riding in the Forest for recreation and amusement shall display a valid disc issued to him on the left hand side of the bridle of the horse he is riding or, with the prior written consent of the Conservators, on the saddle.
11. Save as provided in Article 12, any person in whose name a disc has been issued under Article 4 shall display only that disc and no other disc whilst riding in the Forest for recreation and amusement.
12. (1) A customer of a riding school riding in the Forest for recreation and amusement may display a disc which has been issued to a riding school proprietor under Article 5(1) and providing he is displaying such a disc he need not be registered under Article 4.
- (2) A person registered as a joint permit holder under Article 5(2) riding in the Forest for recreation and amusement shall display, in accordance with Article 10, the valid disc he and his fellow joint applicants were issued with under Article 5(2) and, providing he is displaying such a disc, he need not be registered under Article 4.
13. Any person to whom a disc has been issued shall not allow that disc to be used by any other person for the purposes of riding in the Forest except that:
- (i) a riding school proprietor may make a disc issued to him available to a customer at his riding school; and
- (ii) a disc issued under Article 5(2) may be used by any one of the registered joint permit holders for that disc.
14. (1) The following charges shall be payable in respect of each disc issued under this Scheme:-
- (i) In the case of an individual application under Article 4 by a person aged sixteen years or over:
- (a) The charge for each disc issued for a full registration year shall be £40.00;
- (b) The charge for each disc issued for a weekly registration shall be £5.00;

- (c) The charge for each disc issued for part of a registration year shall be:
  - (i) £32.00 for applications received in the quarter commencing 1st July;
  - (ii) £23.00 for applications received in the quarter commencing 1st October;
  - (iii) £14.00 for applications received in the quarter commencing 1st January.
  
- (ii) In the case of an individual application under Article 4 by a person aged under sixteen years:
  - (a) The charge for each disc issued for a full registration year shall be £20.00;
  - (b) The charge for each disc issued for a weekly registration shall be £2.50;
  - (c) The charge for each disc issued for part of a registration year shall be:-
    - (i) £16.00 for applications received in the quarter commencing 1st July;
    - (ii) £11.50 for applications received in the quarter commencing 1st October;
    - (iii) £7.00 for applications received in the quarter commencing 1st January.
  
- (iii) In the case of a proprietor of a riding school:
  - (a) The charge for the registration of a riding school for a full registration year shall be £50.00
  - (b) The charge for the registration of a riding school for part of a registration year shall be:-
    - (i) £39.00 for applications received in the quarter commencing 1<sup>st</sup> July;
    - (ii) £28.00 for applications received in the quarter commencing 1<sup>st</sup> October;
    - (iii) £17.00 for applications received in the quarter commencing 1<sup>st</sup> January.

- (iv) In the case of a joint application under Article 5(2), where at least one of the joint applicants is a person aged sixteen years or over:
  - (a) The charge for each disc issued for a full registration year shall be £40.00;
  - (b) The charge for each disc issued for a weekly registration shall be £5.00;
  - (c) The charge for each disc issued for part of a registration year shall be:
    - (i) £32.00 for applications received in the quarter commencing 1st July;
    - (ii) £23.00 for applications received in the quarter commencing 1st October;
    - (iii) £14.00 for applications received in the quarter commencing 1st January.
- (v) In the case of a joint application under Article 5(2), where all of the joint applicants are persons aged under sixteen years:
  - (a) The charge for each disc issued for a full registration year shall be £20.00;
  - (b) The charge for each disc issued for a weekly registration shall be £2.50;
  - (c) The charge for each disc issued for part of a registration year shall be:-
    - (i) £16.00 for applications received in the quarter commencing 1st July;
    - (ii) £11.50 for applications received in the quarter commencing 1st October;
    - (iii) £7.00 for applications received in the quarter commencing 1st January.
- (2) The charge for a replacement disc issued to any person under Articles 4 or 5(1) shall be £5 with a reduced rate of £2.50 for persons under sixteen years of age. In the case of a disc issued under Article 5(2), the charge for a replacement disc shall be £5 unless all of the registered joint permit holders for that disc are persons aged under sixteen years, in which case the charge for a replacement disc shall be £2.50.
- (3) The charges shall be reviewed and fixed from time to time by the Conservators in accordance with Section 10 of the City of London (Various Powers) Act 1990 by reference to: (a) the reasonable cost of the maintenance of the ways designated for the riding and exercising of horses in the Forest; and (b) the reasonable cost of the provision of regulation of the riding of horses in the

Forest. Notwithstanding the foregoing provisions of this Article, any increases to the charges shall be limited to no more than the increase in the Retail Prices Index for the period that has elapsed since each of the charges being increased were last fixed. The Conservators shall take all reasonable steps to notify the public of any fresh charges fixed hereunder not less than fourteen days before they take effect.

- (4) In these byelaws "Retail Prices Index" means the general index of retail prices for all items published by the Central Statistical Office of the Chancellor of the Exchequer. If that index is not published for a month which is relevant for the purposes of Article 14(3), it is to be construed as referring to any substituted index or index figures published by that Office.
15. The Conservators may waive all or part of the charges payable under Article 14 in respect of applications received from registered charities and other charitable organisations engaged in the provision of riding for disabled or disadvantaged children or adults.
16. Where a person (or in the case of a joint registration, a group of persons) has not previously been issued with a disc or has previously been issued with a disc but has not paid the charges at the time of the application for renewal of registration in accordance with Article 9, the charges under Article 14 are payable within twenty-four hours of the issuing of a disc in the case of registration for a week and within fourteen days of the issuing of a disc in the case of registration for any other period. The Conservators may revoke a registration and require the return of a disc in the event that any charges remain unpaid at the expiry of twenty-four hours or fourteen days as the case may be. No person shall use or display a disc following receipt of a request for the return of the disc.
17. Without prejudice to Article 16, the Conservators may institute proceedings for the recovery of any unpaid charges, together with the costs thereof, in the county court.

#### **Part IV - Revocation of Registration, Refusal to Renew Registration and Appeal Procedure**

18. (1) Without prejudice to Article 16, the Conservators may revoke an individual registration and require the return of a disc or may refuse to renew an individual registration where:-
  - (a) the person concerned rides a horse in the Forest for recreation and amusement in breach of one or both Articles 10 or 11; or
  - (b) the person concerned allows his disc to be used by any other person for the purposes of riding in the Forest in breach of Article 13; or
  - (c) the Conservators reasonably consider that, in their opinion, the person concerned is not a fit and proper person to ride in the Forest.



- (2) The Conservators may decide that a person may not display a disc issued to a riding school proprietor as provided for under Article 12(1) above where they reasonably consider that, in their opinion, the person is not a fit and proper person to ride in the Forest.
  - (3) Without prejudice to Article 16, the Conservators may revoke a joint registration and require the return of a disc or may refuse to renew a joint registration where:-
    - (a) one or more of the registered joint permit holders rides a horse in the Forest for recreation and amusement in breach of Article 12(2); or
    - (b) one or more of the registered joint permit holders allows the disc with which they were jointly issued to be used by any person other than the registered joint permit holders for the purposes of riding in the Forest in breach of Article 13; or
    - (c) the Conservators reasonably consider that, in their opinion, one or more of the registered joint permit holders is not a fit and proper person to ride in the Forest.
19. Before exercising any of the powers conferred by Article 18, the Conservators must first give the person(s) concerned notification in writing of the decision that they propose to make under Article 18 and must state the reason therefor in the notification. The person(s) concerned may, within fourteen days of receipt of the notification, make written representations to the Conservators as to why the Conservators should not make that decision.
20.
  - (1) Where the Conservators propose to refuse to renew any registration previously granted under Article 4, the person concerned shall be granted a temporary registration and shall be issued with a temporary disc.
  - (2) Where the Conservators propose to refuse to renew any registration previously granted under Article 5(2), the persons concerned shall be granted a temporary joint registration and shall be issued with a temporary disc to be shared between them accordingly.
  - (3) Any temporary registration granted under this Article shall continue in force and a temporary disc shall be valid until the period for appealing against any decision made by the Conservators shall have expired, or where an appeal against any such decision is lodged, until that appeal is disposed of by the Disciplinary Committee or is withdrawn.
21.
  - (1) On the expiry of the fourteen day period for receiving written representations as referred to in Article 19, the Conservators shall:-
    - (a) make a decision pursuant to their powers under Article 18; and
    - (b) send the person(s) concerned notification in writing of their decision and their reasons therefor.

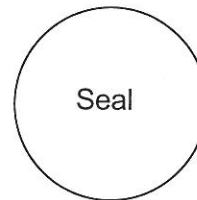
- (2) Any such decision shall take effect fourteen days from the date of receipt by the person(s) concerned of the notification of the decision unless an appeal is made under Article 22.
  - (3) Where an appeal is made under Article 22 and that appeal is subsequently withdrawn, the decision of the Conservators shall take effect from the date of the withdrawal of that appeal.
22. Any person(s) aggrieved may appeal to a Committee of the Court of Common Council constituted to hear such appeals, such Committee being known as the Disciplinary Committee, against:
  - (a) a decision made under Article 16 that a registration be revoked and requiring the return of a disc; or
  - (b) any decision made pursuant to Article 18.
23. Any appeal under Article 22 must be made in writing to the Town Clerk, The Corporation of London, Guildhall, London, EC2P 2EJ within fourteen days of the receipt by the person(s) concerned of the notification of any request made under Article 16 or of any decision taken by the Conservators under Article 18.
24. An appeal will be heard by the Disciplinary Committee at the Corporation of London, Guildhall, London, EC2P 2EJ or at such other place as the Disciplinary Committee may decide. The appellant(s) may appear in person or be represented and will be able to present his (or their) case, call witnesses on his (or their) own behalf and cross-examine witnesses called on behalf of the Conservators. The Conservators may be represented by the Superintendent or by such other representative as they may appoint. The Superintendent, or such other representative as the Conservators may appoint, may present the case for the Conservators, call witnesses on behalf of the Conservators and cross-examine witnesses called on behalf of the appellant(s).
25.
  - (1) The Disciplinary Committee may dismiss the appeal and confirm the decision of the Conservators or may reverse the decision of the Conservators. Notification of the decision of the Disciplinary Committee will be given in writing to the appellant(s) and to the Conservators as soon as possible after the hearing. The decision will be final and will take effect from the receipt of the notification of decision by the appellant(s).
  - (2) In the event that the Disciplinary Committee dismisses an appeal against a decision taken under Articles 16, 18(1) or 18(3), the appellant(s) shall return any disc or temporary disc issued to him (or them) forthwith upon receipt of notification of the decision of the Disciplinary Committee. In any such case, the Conservators shall return a proportion of the charge paid under Article 14, such proportion to be calculated using the formula set out in Article 8(2) except that the number of full weeks remaining shall be the number of full weeks from the date upon which the decision of the Disciplinary Committee takes effect until the 31st March next.

- (3) In the event that the Disciplinary Committee allow an appeal against a decision under Article 18(1) to refuse to register, the Conservators shall forthwith grant the registration applied for in accordance with Article 4.
- (4) In the event that the Disciplinary Committee allow an appeal against a decision under Article 18(3) to refuse to register, the Conservators shall forthwith grant the registration applied for in accordance with Article 5(2).
26. Where a notification of a request made under Article 16 or of a decision made under Articles 18, 21 or 23 is sent by first-class post to the last address given by the person(s) concerned, the person(s) concerned shall be deemed to have received such a notice on the second working day after the date of posting, unless the person(s) concerned proves to the contrary.

Dated the 22nd day of June 2001

THE COMMON SEAL of THE MAYOR AND  
COMMONALTY AND CITIZENS OF THE  
CITY OF LONDON was hereunto  
affixed in the presence of:-

D M Raggatt  
Assistant City Solicitor



I allow the foregoing Byelaws

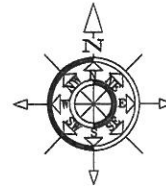
Richard  
Ranger

Dated the 14th day of May 2003

For the purposes of Section 37(3) of the Epping Forest Act 1878 I hereby authenticate the Byelaws set out above made and sealed and allowed by the Ranger on the dates there specified.

  
Town Clerk

Dated the 20th day of June 2003



TO HIGH BEECH

LIPPITTS HILL

BLIND LANE

TO HIGH BEECH

WARDSTONEBURY GREEN

SEWARDSTONEBURY

TO CHINGFORD

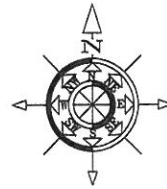


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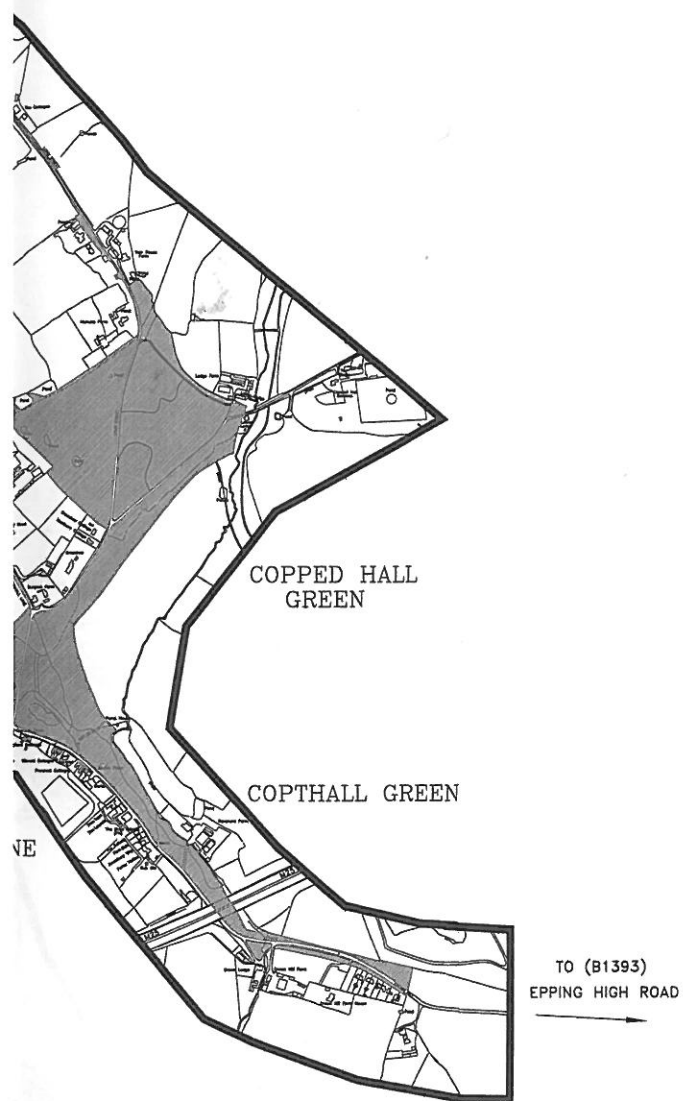
# EPPING FOREST HORSERIDING BYELAWS

JUNE 2001  
SHEET NO. 1

NOTE:  
EXTENT OF EPPING FOREST TRANSFERRED FROM 1920'S ORDNANCE SURVEY OWNERSHIP PLANS  
HELD BY CITY SURVEYORS DRAWING OFFICE.



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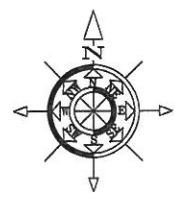
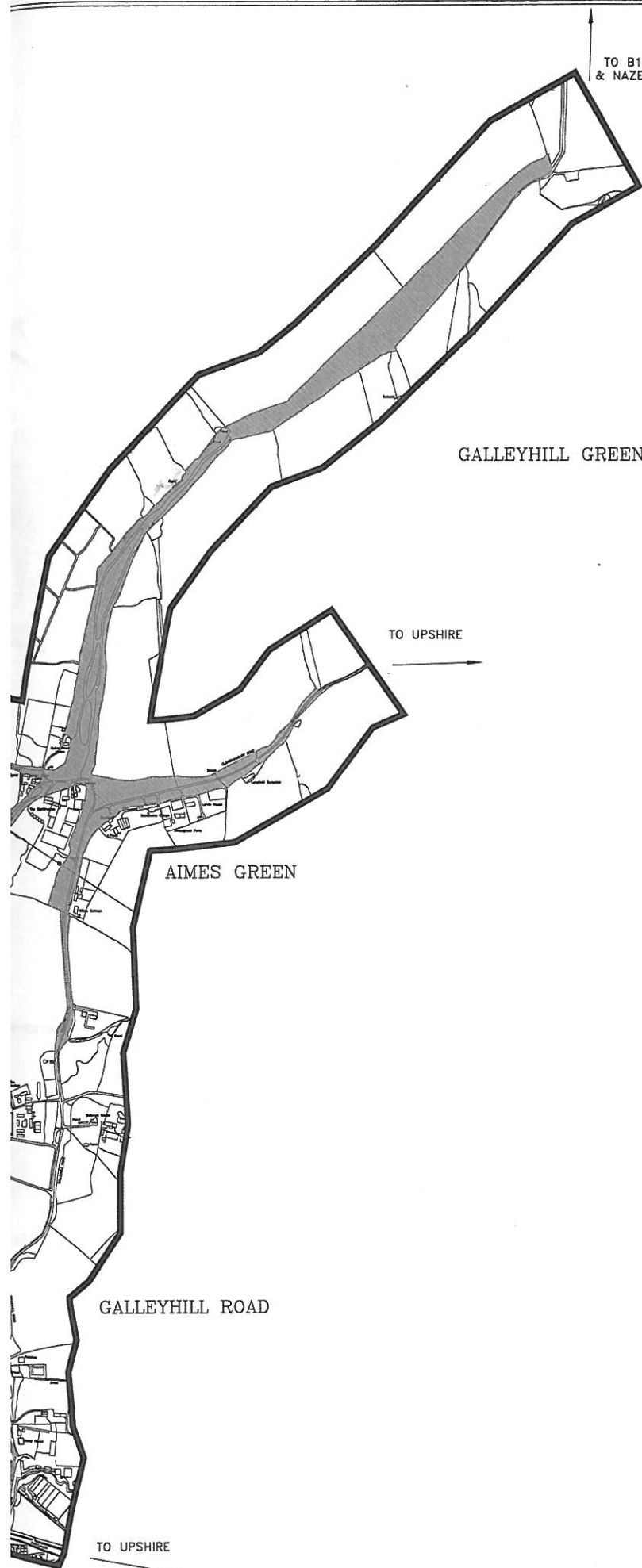


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OF LONDON

# EPPING FOREST HORSERIDING BYELAWS

JUNE 2001  
SHEET NO. 2

NOTE:  
EXTENT OF EPPING FOREST TRANSFERRED FROM 1920'S ORDNANCE SURVEY OWNERSHIP PLANS  
HELD BY CITY SURVEYORS DRAWING OFFICE.



GALLEYHILL GREEN

TO UPSHIRE

AIMES GREEN

GALLEYHILL ROAD

TO UPSHIRE

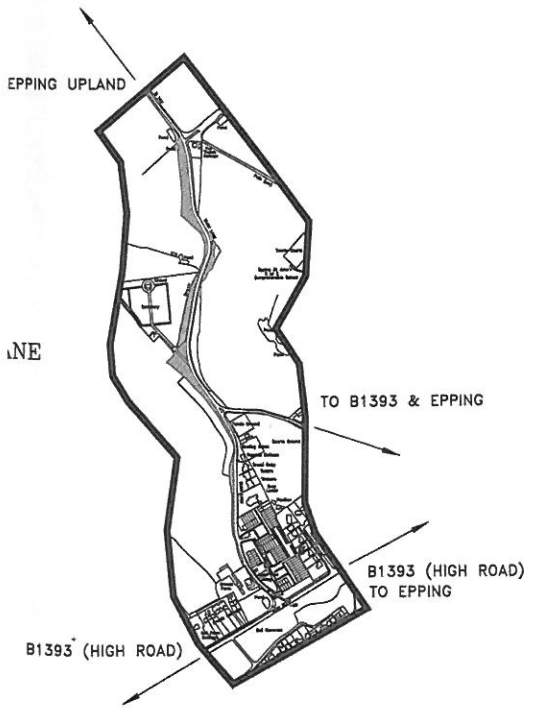
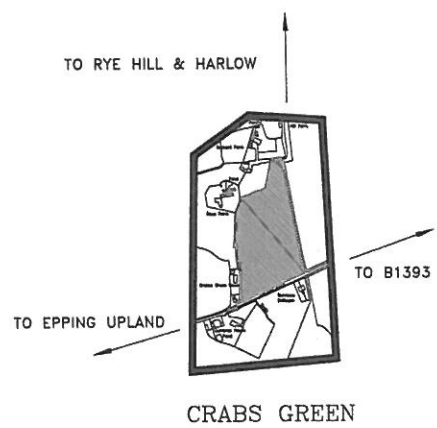
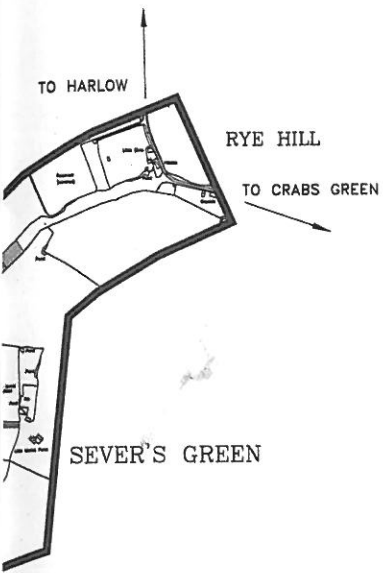
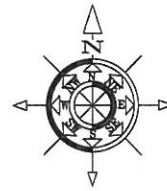


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# EPPING FOREST HORSERIDING BYELAWS

JUNE 2001  
SHEET NO. 3

NOTE:  
EXTENT OF EPPING FOREST TRANSFERRED FROM 1920'S ORDNANCE SURVEY OWNERSHIP PLANS  
HELD BY CITY SURVEYORS DRAWING OFFICE.



CORPORATION OF LONDON

# EPPING FOREST HORSERIDING BYELAWS

JUNE 2001  
SHEET NO. 4

NOTE:  
EXTENT OF EPPING FOREST TRANSFERRED FROM 1920'S GRADUATE SURVEY OWNERSHIP PLANS  
HELD BY CITY SURVEYORS DRAWING OFFICE.